



LEEDS
CITY COUNCIL

LICENSING AND REGULATORY PANEL

Meeting to be held in Civic Hall, Leeds on
Tuesday, 1st July, 2008
at 10.00 am

MEMBERSHIP

Councillors

S Armitage

J Dowson

J Dunn

V Morgan

B Selby

R D Feldman
(Chair)

G Wilkinson

C Townsley

D Wilson

T Grayshon

Agenda compiled by:
Constitution & Corporate Governance
Civic Hall

Helen Gray
247 4355

A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p>APPEALS AGAINST INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded)</p> <p>(*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Chief Democratic Services Officer at least 24 hours before the meeting)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of those parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information</p>	

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3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration</p> <p>(The special circumstances shall be specified in the minutes)</p>	
4			<p>DECLARATIONS OF INTEREST</p> <p>To declare any personal/prejudicial interests for the purpose of Section 81(3) of the Local Government Act 2000 and paragraphs 8 to 12 of the Members Code of Conduct</p>	
5			<p>APOLOGIES FOR ABSENCE</p>	
6			<p>MINUTES</p> <p>To confirm the minutes of the meeting held 6th May 2008 as a correct record</p> <p>(Copy attached)</p>	1 - 6
7			<p>JOINT LICENSING COMMITTEE AND LICENSING & REGULATORY PANEL MEETING - MINUTES</p> <p>To note the minutes of the Joint Meeting of the Licensing Committee and the Licensing & Regulatory Panel held on 3rd June 2008</p> <p>(Copy attached)</p>	7 - 12
8	All Wards		<p>TAXI RANK PROVISION - UPDATE REPORT</p> <p>To receive the report of the Chief Highways Officer informing the Panel of the current position with regards to provision of taxi ranks within Leeds</p> <p>(Report attached)</p>	13 - 24

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9	All Wards		<p>LICENSING AND REGULATORY PANEL - TERMS OF REFERENCE</p> <p>To consider the report of the Assistant Chief Executive (Corporate Governance) setting out the Terms of Reference and Officer Delegation Scheme for the Licensing and Regulatory Panel as approved by Annual Council on 22nd May 2008. The report also includes the Code of Practice for Determining Licensing Matters</p> <p>(Report attached)</p>	25 - 46
10	All Wards		<p>DRAFT PROTOCOL FOR UNDERTAKING SITE VISITS</p> <p>To consider the report of the Assistant Chief Executive (Corporate Governance) seeking Members approval of the draft Protocol for Undertaking Licensing Site Visits</p> <p>(Report attached)</p>	47 - 52
11			<p>DATE AND TIME OF THE NEXT MEETING</p> <p>To note the date and time of the next meeting as Tuesday 2nd September 2009 at 10.00 am</p>	